

## PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS: Information to be included in a complete proposal

### **Extract of Part 1 of Schedule 3 and Part 1 of Schedule 5 to The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended):**

#### **In respect of a Governing Body Proposal: School and governing body's details**

1. The name, address and category of the school for which the governing body are publishing the proposals.

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#### **In respect of an LEA Proposal: School and local education authority details**

1. The name, address and category of the school .

Larkrise Community Primary School, Boundary Brook Road, Oxford, OX4 4AN
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#### **Implementation and any proposed stages for implementation**

2. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

The admission number will be increased from 45 to 60 on a permanent basis from September 2010. As a result, the size of the school will increase from a capacity of 273 pupils to 420 pupils.
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#### **Objections and comments**

3. A statement explaining the procedure for making representations, including —
- (a) the date prescribed in accordance with paragraph 29 of Schedule 3 (GB proposals)/Schedule 5 (LA proposals) of The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), by which objections or comments should be sent to the local education authority; and
  - (b) the address of the authority to which objections or comments should be sent.

Any objections or comments should be submitted in writing by 18<sup>th</sup> May 2010 to:

Barbara Chillman, School Organisation & Planning  
FREEPOST OXFORDSHIRE COUNTY COUNCIL

or by email to:

[larkrise\\_expansion2009-manager@myconsultations.oxfordshire.gov.uk](mailto:larkrise_expansion2009-manager@myconsultations.oxfordshire.gov.uk)

#### **Alteration description**

4. A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

Larkrise Primary School has a published admission number of 45 children. The locality reviews conducted in 2008 to inform the Primary Capital Programme recommended that options should be explored to accommodate rising numbers of statutory age range pupils in the Cowley/Iffley locality.

This proposal is to increase the admission number from 45 to 60 children, on a permanent basis from September 2010. This will eventually increase the school's total roll from its current 349 children in Years F-6 (January 2010 pupil census) to a maximum of 420.

To accommodate this growth in pupil numbers, a temporary classroom will be brought on site for September 2010, while a feasibility study identifies the school's long term permanent accommodation needs, in line with the authority's statutory duty to ensure sufficient school places are available to meet local needs.

#### **School capacity**

5.—(1) Where the alteration is an alteration falling within any of paragraphs 1 to 4, 8, 9 and 12-14 of Schedule 2 (GB proposals)/paragraphs 1-4, 7, 8, 18, 19 and 21 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), the proposals must also include —

- (a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The current net capacity of the school is 273. This will increase to 420.

- (b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

Currently 45 children are admitted to the reception age group. It is proposed to increase this to 60 pupils from September 2010.

- (c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

n/a

- (d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

The current indicated admission number is 39. At the pupil census of January 2010 all year groups were at or above this number.

(2) Where the alteration is an alteration falling within any of paragraphs 1, 2, 9, 12 and 13 of Schedule 2 (GB proposals) /paragraphs 1, 2, 8, 18 and 19 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), a statement of the number of pupils at the school at the time of the publication of the proposals.

At the pupil census of January 2010 there were 349 pupils in Years Foundation-6

### Implementation

6. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

n/a

**Additional Site**

7.—(1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

No additional site will be required.

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

n/a

**Changes in boarding arrangements**

8.—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

(a) the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

n/a

(b) the arrangements for safeguarding the welfare of children at the school;

n/a

(c) the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

n/a

(d) except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

n/a

(2) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom boarding provision will be removed if the proposals are approved; and

n/a

- (b) a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

n/a

**Transfer to new site**

9. Where the proposals are to transfer a school to a new site the following information—

- (a) the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

n/a

- (b) the distance between the proposed and current site;

n/a

- (c) the reason for the choice of proposed site;

n/a

- (d) the accessibility of the proposed site or sites;

n/a

- (e) the proposed arrangements for transport of pupils to the school on its new site; and

n/a

- (f) a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

n/a

### Objectives

10. The objectives of the proposals.

The school and wider area has seen a sustained increase in demand for places over the last two years, and applications and local data indicate that a demand for 60 places is likely to be sustained. Other neighbouring schools are either already full or have insufficient space to take these pupils. This proposal is therefore to meet a current and sustained demand for places.

### Consultation

11. Evidence of the consultation before the proposals were published including—
- a list of persons who were consulted;
  - minutes of all public consultation meetings;
  - the views of the persons consulted;
  - a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
  - copies of all consultation documents and a statement on how these documents were made available.

- A consultation document was sent to:
  - parents of children at Larkrise Primary School;
  - staff and governors at Larkrise Primary School;
  - county and district councillors for Isis and neighbouring wards;
  - other primary schools in the area;
  - early years providers in the area;
  - secondary schools in the area.
- An informal meeting was held at the school for parents to discuss their concerns with the headteacher, school governors and County Council officers.
- 18 responses to the consultation document were received. 15 responses (83%) expressed support for the expansion. Of these, 5

responses (28% of the total) expressed support without reservations, while 10 (55% of the total) expressed support but also raised concerns. Reasons for supporting the expansion submitted by parents of children at Larkrise Primary School included:

- “Larkrise is an excellent school and it would be very beneficial to the local community if it were to expand. I have every confidence that the leadership and staff of the school would manage the increased numbers successfully, maintaining the friendly, safe and supportive environment within the school.”
- “We think it is a wonderful school, and we are delighted that it is deservedly growing in popularity.”
- “Local residents want a good school nearby for their children. Intake of 60 allows 2 classes per year group instead of mixed year classes.”
- “I am very happy with the quality, spirit and approach of Larkrise School.”
- “It is great to expand the school so all youngsters can benefit from the amazing teaching and ethos of Larkrise.”

13 written responses (72%) expressed concerns about the proposed expansion. These included:

- Concern about whether sufficient and appropriate permanent accommodation can be guaranteed for the school, without undue delay. (7 responses)
- Concern about traffic and parking: the school has insufficient parking space for the current number of staff, resulting in staff parking on the road outside. Local residents have complained about congestion at the start and end of the school day. An additional concern was that the proposed Magdalen Road Area controlled parking zone, which the school lies just outside, will divert parking onto the roads around the school, exacerbating traffic problems. (5 responses)
- Concern that expanding the school might harm the atmosphere and ethos of the school. (5 responses)
- 3 responses identified concerns about the school’s current accommodation and facilities: “It is an excellent school with fantastic staff and a lovely location which is let down badly by the poor design, age and size of the buildings available” (parent of a child at Larkrise School).
- Additional concerns were raised about: whether the design of any new buildings would be sensitive to the character and ethos of the school; the disruption from building works to staff and pupils at the school; and the possible loss of playground due to any building extensions.

(d) All applicable statutory requirements in relation to the proposals to consult were complied with.

(e) The full consultation document is attached to this proposal as appendix 1. It was distributed by the school to parents of its current children, and posted to the other stakeholders listed above. It was also available on the OCC website and at the meetings held at the school and with local residents.

**Project costs**

**12.** A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

The school's immediate need for additional accommodation to meet the requirement to provide additional places from September 2010 will be provided by a modular building. This is already identified with a funding allocation of £100,000 in the OCC CYP&F Modular Classroom Programme for 2010/2011. The school will be required to provide the necessary furniture and equipment, including ICT equipment, for the new spaces.

In addition, a feasibility study is underway to identify the options for additional permanent accommodation and to address the school's other accommodation issues related to this expansion.

**13.** A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that funds will be made available (including costs to cover any necessary site purchase).

The cost of the modular building to meet basic needs requirements has been included in the 2010-11 OCC Modular Classroom Programme budget.

Once the feasibility study has identified the longer term capital funding requirements and phasing options, funding will be allocated from the relevant CYP&F capital programmes from 2011/12 onwards.

**Age range**

**14.** Where the proposals relate to a change in age range, the current age range for the school.

n/a



**Early years provision**

15. Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

- (a) details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

n/a

- (b) how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

n/a

- (c) evidence of parental demand for additional provision of early years provision;

n/a

- (d) assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

n/a

- (e) reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

n/a

**Changes to sixth form provision**

16. (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and

(iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

n/a

(b) A statement as to how the new places will fit within the 16-19 organisation in an area;

n/a

(c) Evidence —

(i) of the local collaboration in drawing up the proposals; and

(ii) that the proposals are likely to lead to higher standards and better progression at the school;

n/a

(d) The proposed number of sixth form places to be provided.

n/a

**17.** Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

n/a

**Special educational needs**

**18.** Where the proposals are to establish or change provision for special educational needs—

(a) a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

n/a

(b) any additional specialist features will be provided;

n/a

(c) the proposed numbers of pupils for which the provision is to be made;

n/a

(d) details of how the provision will be funded;

n/a

(e) a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

n/a

(f) a statement as to whether the expenses of the provision will be met from the school's delegated budget;

n/a

(g) the location of the provision if it is not to be established on the existing site of the school;

n/a

(h) where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

n/a

- (i) the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

n/a

**19.** Where the proposals are to discontinue provision for special educational needs—

- (a) details of alternative provision for pupils for whom the provision is currently made;

n/a

- (b) details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

n/a

- (c) details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

n/a

- (d) a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

n/a

**20.** Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;

- (c) improved access to suitable accommodation; and
- (d) improved supply of suitable places.

n/a

**Sex of pupils**

**21.** Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

n/a

- (b) evidence of local demand for single-sex education; and

n/a

- (c) details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

n/a

**22.** Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

n/a

- (b) evidence of local demand for single-sex education.

n/a

**Extended services**

23. If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

n/a

**Need or demand for additional places**

24. If the proposals involve adding places—

- (a) a statement and supporting evidence of the need or demand for the particular places in the area;

Due to rising numbers across Oxford City, 60 places were allocated to the school for September 2009. The school now has more than 45 children per year from the Foundation Year to Year 3 inclusive.

Oxford city is experiencing a rapid growth in pupil numbers. In 2007/08 105 additional places had to be created in city schools to cope with demand; in 2008/09 over 200 additional places have had to be created. Primary Care Trust records and the annual census of local children in early years settings show that the demand for places in the city will continue to grow – an additional 10% increase in primary school demand is forecast by September 2011. Currently, only 5% of city primary school spaces are unfilled, compared to the authority's target for urban areas of 8%, indicating constraints to local schools' ability to respond to changes in local population. Without school expansion, there would be a shortage of reception spaces in the city for September 2010.

- (b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

n/a

- (c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

n/a

25. If the proposals involve removing places—

- (a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

n/a

- (b) a statement on the local capacity to accommodate displaced pupils.

n/a

### **Expansion of successful and popular schools**

**25A.** (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:

- (a) (for proposals published by the governing body) paragraph 1 of Part 1 to Schedule 2 or paragraph 12 of Part 2 to Schedule 2;

- (b) (for proposals published by the LA) paragraph 1 of Part 1 to Schedule 4 or 18 of Part 4 to Schedule 4

of the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended).

The presumption for the expansion of successful and popular schools does not in this case apply.